

Mentor’s Agreement of Waiver and Indemnification

The American Society for Colposcopy and Cervical Pathology, hereinafter referred to as “ASCCP,” is sponsoring and overseeing a mentorship program whereby experienced licensed physicians or other licensed healthcare practitioners meeting qualifications set by ASCCP will instruct and observe certain licensed physicians or other licensed healthcare practitioners meeting qualifications set by ASCCP in pertinent colposcopy examinations, each qualifying physician or licensed healthcare practitioner being known as “Mentee” for the purpose of this agreement. The physician or licensed healthcare practitioner whose signature appears below, hereinafter referred to as “Mentor” desires to take part in this program and, as a condition of entry into the mentorship program enters into this Agreement of Waiver and Indemnification for various liability issues.

Mentor Qualifications and Obligations

Mentor represents to ASCCP that he/she is an experienced licensed physician or licensed healthcare practitioner with qualifications that, as a minimum, meet those qualifications listed on Attachment 1, attached hereto and fully incorporated by reference herein. Mentor expressly agrees to fulfill, at a minimum, each of those obligations listed on Attachment 1.

Waiver and Indemnification

In consideration of those Mentor benefits listed on Attachment 1 to be supplied by ASCCP, Mentor: waives all claims for liability against ASCCP arising from Mentor’s participation in this program; agrees to indemnify ASCCP for any loss or claim brought against ASCCP by any Mentee or any third party based on the participation of the Mentor in this program.

This agreement is made this _____ day of _____, 200_.

ASCCP

Witness

Mentor

Witness

Attachment 1

A Mentor is someone who: must be an experienced colposcopist with an active colposcopy practice. In addition, the prospective mentor should provide documentation to support one or more of the following additional qualifications:

- passed the Colposcopy Recognition Award (CRA) examination within the last five years

OR

- completed the ASCCP mentorship program within the last five years

OR

- learned colposcopy in residency within the past 5 years and can submit documentation to that effect and that he/she was supervised for at least 25 colposcopic examinations (to include 3 high grade lesions by biopsy). An example of adequate documentation would be a letter from the residency program director.

OR

- a physician or an advanced practice clinician who did not learn colposcopy in residency (or completed his/her residency or training over 5 years ago) must provide a photocopy of their certificate from an ACCME-accredited postgraduate course (minimum 8 hours Category 1 CME or CEU credits dedicated to the diagnosis and/or treatment of premalignant diseases of the female lower genital tract) taken within the last 5 years as documentation.

AND

- verify Mentee is appropriately licensed.

NOTE: Mentors approved to serve in the ASCCP Mentorship Program more than 5 years ago must update their file by submitting current documentation of colposcopy practice, an updated CV, and document of recent continuing medical education.

Obligations

- 1) Complete and submit Waiver and Indemnification Agreement, Mentor/Mentee Agreement, and copies of any other contractual forms required by the Mentor's institution to the ASCCP National Office.
MENTOR MUST OBTAIN AN ASCCP OFFICIAL LETTER OF APPROVAL TO SERVE IN THE COLPOSCOPY MENTORSHIP TRAINING PROGRAM PRIOR TO BEGINNING THE TRAINING.
- 2) Directly observe Mentee perform a minimum of 25 consecutive colposcopic exams on women with Pap smear results of ASC/AGC or more severe to obtain a basic level of proficiency. Ensure Mentee will see and submit at least 3 cases with high grade finding (e.g., CIN 2/3 by biopsy) prior to submitting forms for review by the ASCCP. Of the 25 cases there should be a minimum of 12 cervical biopsies and 4 endocervical curettage (ECC) procedures with sufficient cells for diagnosis. Directly observe Mentee conducting each examination, to include the identification of the transformation zone, detection of the presence and extent of the most severe lesion(s) of the lower genital tract, selection of the biopsy site(s), and collection of biopsy specimen(s).
- 3) Discuss each case with Mentee and review with Mentee additional case study slides, CD-ROMs, or other teaching materials to ensure a good learning experience during the mentorship.
- 4) Provide comments and signatures on all forms.
- 5) Mentor must maintain one copy of all records submitted to the ASCCP National Office.

Benefits

- 1) Joy of teaching
- 2) Special certificate of recognition after first pupil successfully completes Colposcopy Mentorship Program Examination
- 3) Free tuition at an ASCCP postgraduate course or free ASCCP CD-ROM program and recommendation to ASCCP Ad-Hoc Awards Committee to grant the ASCCP "Award of Merit" for 5 successful pupils.