



Improving lives through the prevention and treatment of anogenital & HPV-related diseases

Exhibitor  
Prospectus

# 2024 ASCCP

Scientific Meeting on Anogenital  
& HPV-Related Diseases

co-located with

**COMPREHENSIVE COLPOSCOPY**

May 2-4, 2024

Hyatt Regency New Orleans

*during Jazz Fest*



# Exhibit at ASCCP 2024 & Comprehensive Colposcopy

The co-located meetings will give you the opportunity to:

- Reach audiences of both educational events
- Connect with existing and potential customers
- Introduce new products
- Build brand visibility
- Network with attendees at planned social events

ASCCP creates opportunities to network with potential customers through numerous activities in the exhibit hall including:

- Welcome Reception
- Poster Presentations
- Breakfast, Lunch, and Coffee Breaks

## Corporate Sponsorship Levels:

Become a corporate sponsor and reap the benefits!

*Gold*

**\$40,000**

- Invitation to VIP Reception
- Discounted Registration
- (5) Additional Exhibit-Only Badges
- Tabletop Exhibit Package
- Free Promotional Insert
- Recognition\*

*Silver*

**\$15,000**

- Discounted Registration
- (2) Additional Exhibit-Only Badges
- Tabletop Exhibit Package
- Recognition\*

*Bronze*

**\$5,000**

- (1) Additional Exhibit-Only Badge
- Recognition\*

\*In addition to the specific benefits mentioned, all sponsors will receive the following benefits in return for their support:

- Recognition on the ASCCP 2024 website, including logo and link to website
- Recognition in the Meeting Program

*Note: Sponsorships available for confirmed exhibitors only.*

# Purchase Exhibit Space

**\$2,600**

*Exhibit for two audiences with one space!*

## ASCCP 2024 & Comprehensive Colposcopy Tabletop Space

Includes:

- 6' table
- 2 chairs
- Room for stand-up banner
- 2 exhibit-only badges
- Listing in the meeting program and on website

### Space Assignment

Whenever possible, space will be assigned according to the exhibitor's choice, but the final arrangements will be determined by ASCCP. Booths will be assigned on a first-come, first-served basis. Once an application with full payment is received, the exhibitor will receive confirmation and all corresponding paperwork regarding shipping instructions and exhibit set-up.

### Exhibit Only Badges

It is the responsibility of each exhibiting company to provide an accurate list of representatives who plan to attend. Each booth receives two exhibit-only staff badges. These badges do not allow access to the Scientific Sessions. For information on purchasing additional exhibit only badges, please contact [info@asccp.org](mailto:info@asccp.org).

### Cancellations

Cancellation of exhibit space must be made in writing and will be effective the date such notice is received in the ASCCP office. The cancellation policy is as follows:

- Before January 1, 2024:  
50% of contracted fee
- On or after January 1, 2024:  
No refund

# Sponsorships

Additional sponsorships may be available. Have an idea for a sponsorship not listed? Contact [info@asccp.org](mailto:info@asccp.org) to discuss sponsorship opportunities.

## Hotel Key Card

**\$12,000**

Remind attendees about your company each time they enter their room. Your logo/product will be printed on key cards for the hotel.

## Hotel Door Drop

**\$7,500**

*3 sponsorships available*

Have your message delivered right to attendees' doors. Promotional pieces must not be larger than 8.5" × 11" and are subject to approval.

## Program Advertising

Guaranteed way to reach your attendees!

- Inside Full Page Ad: \$4,000
- Inside Half Page Ad: \$2,500
- Inside Quarter Page Ad: \$1,400

## Satellite Symposia

**\$20,000**

*2 sponsorships available*

Host a lunch symposium highlighting the latest research or product from your company. Sponsorship includes mailing list, meeting room rental, basic audiovisual (screen, podium with mic, LCD projector), advertising in the final program, on-site signage, website and one email promotion.

# Exhibitor Rules & Regulations

## Purpose

ASCCP is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians. To complement the ASCCP Scientific Meeting, exhibits of the latest developments in equipment, supplies and services available in the marketplace add value to the professionals' learning experiences. Therefore, companies providing relevant goods and services can rent booth space to showcase their products and services. ASCCP strictly adheres to the ACCME's Standards for Commercial Support regarding exhibits, which state: The distribution or granting of CME credits, in any category, from an exhibit booth is strictly prohibited.

## Exhibits

When commercial exhibits are part of the overall program, arrangements for these shall not influence planning or interfere with the presentation of CME activities. Exhibit placement shall not be a condition of commercial support for a CME activity.

## Dismantling of Exhibits

Exhibits may be dismantled on Saturday after the last event in the exhibit hall.

## Commercial Activities During Education Activities

In accordance with ACCME guidelines product information cannot be distributed in any other location besides the exhibitor's booth area inside the exhibit hall. Such materials are not permitted in the registration area, poster session area or in onnear education rooms.

## Commercial Supporters at Educational Activities

Representatives of commercial interests may attend an educational activity, but may not engage in sales or promotional activities while in the space or place of the CME activity. Any representative of a commercial supporter wishing to attend the educational activity may do so at the nonmedical/industry consultant rate, but is strictly prohibited from the sale of and/or discussion of products while attending the educational activity.

## 2009 PhRMA Code

By applying for exhibit space, the commercial interest agrees to adhere to the 2009 PhRMA Code on Interactions with Healthcare Professionals. The exhibitor agrees that interactions between company representatives and health care providers should be focused on providing information on products and scientific and educational information. The code prohibits distribution of noneducational items such as pens, mugs and other logo-branded items, as well as items for personal benefit (e.g., tickets to recreational or entertainment events).

## U.S. Food and Drug Administration (FDA)

ASCCP requires that all exhibitors must be in compliance with FDA regulations regarding all products or devices regulated by the FDA. Any mention of product names that are accompanied by information on usage and indications is considered advertising and subject to applicable FDA guidelines.

## Demonstrations

All demonstrations, displays, and audio equipment must be confined to the booth and regulated so as to not disturb neighboring exhibits. ASCCP shall have the right to exclude or to require modification to any display or demonstration that, in its sole discretion, is considered unsuitable to, or not in keeping with, the character of the exhibition.

## Ancillary Meetings

The Society welcomes groups of members, organized along scientific or geographic boundaries, to hold an ancillary meeting during the ASCCP 2024. The primary purpose of an ancillary meeting is to provide a social or networking opportunity but not a scientific meeting or session. Please note that ancillary meetings may not be scheduled in conflict with scientific sessions at the ASCCP 2024.

All ancillary meetings **MUST** be approved and scheduled through ASCCP. Please contact [info@asccp.org](mailto:info@asccp.org) for next steps.

## Photography

Picture taking, other than by the official photographer, is prohibited with the exception of an exhibitor taking pictures of his/her own display.

## Distribution of Printed Materials

Distribution of printed materials by an exhibitor is limited to their booth space.

## Codes & Regulations

By applying for exhibit space, an exhibitor agrees to adhere to and be bound by ASCCP's Exhibitor Rules and Regulations. Exhibitors shall not permit others to do anything to the booth or do anything in the facility that will in any way increase the insurance premiums payable by ASCCP or the owners or managers of the facility. Exhibitor shall not sublet the booth or any equipment provided by ASCCP, nor shall the exhibitor assign its lease in whole or in part to any party without prior written notice to and approval from ASCCP. The exhibitor further agrees to adhere to and be bound by:

1. All applicable fire, utility, and building codes and regulations;
2. Any and all rules and regulations of the facility where the program is held;
3. Applicable terms of all leases and agreements between ASCCP and the managers or owners of the facility; and,
4. The terms of any and all leases and agreements between ASCCP and any other party relating to the exhibit.

## Violation of Rules & Regulations

Violation of any of ASCCP's regulations or FDA regulations may lead to immediate closure of the exhibitor's booth, banning of an exhibitor representative, or barring of an exhibitor's representative at future meetings. No monetary adjustments will be made for exhibit shutdowns.

# Hotel Information

# 2024 ASCCP

Scientific Meeting on Anogenital  
& HPV-Related Diseases

co-located with

**COMPREHENSIVE COLPOSCOPY**

Meeting Location:

Hyatt Regency New Orleans

601 Loyola Ave

New Orleans, LA 70113



May 2-4, 2024 • Hyatt Regency New Orleans

### Contact *(All materials will be sent to the person listed below)*

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Company Information *(Name will appear in final program as written below)*

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Website: \_\_\_\_\_

### Company Description *(Submit no more than 50 words to [info@asccp.org](mailto:info@asccp.org))*

Exhibit fee must be received by April 1, 2024 to be recognized in the final program and on-site signage. Registration forms to register company representatives and an exhibitor kit will be sent after ASCCP receives payment.

### Exhibit Fee

6' Table: \$2,600

Exhibitors will be contacted on a first-come, first-served basis for space preferences

### Payment Information

Check *(Make Check payable to ASCCP)*      Credit Card *(Check one):*    Visa    MC    AMEX    Discover

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CCV #: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_

We/I agree to abide by all the requirements, restrictions, and obligations for the ASCCP 2024 Scientific Meeting co-located with Comprehensive Colposcopy. We/I assume the entire responsibility and liability for losses, damages, and claims arising from injury or damage to our/my displays, equipment, and other property brought upon the premises of the Hyatt Regency New Orleans and shall indemnify and hold harmless the agents and employees of the Hyatt Regency New Orleans, and the ASCCP from any such losses, damages and claims. By signing this, we/I state that we/I am hereby authorized to reserve space for our/my use in the exhibit area of the ASCCP 2024 Scientific Meeting on May 2-4, 2024 at the Hyatt Regency New Orleans.

### Cancellations

Organizations participating in the exhibition may cancel the lease of exhibit space or reduce the exhibit space reserved at any time. Cancellation of exhibit space must be made in writing and will be effective the date such notice is received in the ASCCP office. The following schedule will be used when acknowledging refunds for cancellation or reduction:

- Cancellation or exhibit space reduction requests received by close of business Jan 1, 2024 will receive a refund of 50% of total booth costs.
- Cancellation or exhibit space reduction requests received after close of business Jan. 1, 2024, will not receive a refund.

Signature: \_\_\_\_\_



May 2-4, 2024 • Hyatt Regency New Orleans

### Contact *(All materials will be sent to the person listed below)*

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Company Information *(Name will appear in final program as written below)*

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Website: \_\_\_\_\_

### Corporate Sponsorship

Gold: \$40,000

Silver: \$15,000

Bronze: \$5,000

### Additional Sponsorships

Satellite Symposium: \$20,000

Hotel Key Card: \$12,000

Hotel Door Drop: \$7,500

### Program Advertising

Inside Full Page: \$4,000

Inside Half Page: \$2,500

Inside Quarter Page: \$1,400

### Payment Information

Total: \$ \_\_\_\_\_

Check *(Make Check payable to ASCCP)*

Credit Card *(Check one)*:  Visa  MC  AMEX  Discover

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CCV #: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_

### Cancellation

- Cancellation received by close of business Jan 1, 2024 will receive a refund of 50% of total costs.
- Cancellation received after close of business Jan 1, 2024 will not receive a refund of 50% of total costs.

Signature: \_\_\_\_\_

